

Supplementary Examination Announcement

REHABILITATION COUNSELOR TRAINEE - 38159

Monthly Salary Range: \$2881 - \$4154

Regular - No Option

Option MC - Manual Communication Skills

Option SS - Spanish Speaking

Option PO – Slavic (Polish) Speaking

All selected options may be listed on one application.

General duties: A Rehabilitation Counselor Trainee under direct supervision of a qualified professional, participates in an agency-sponsored training program of six to twelve months duration; completes work assignments designed to develop knowledge, understanding and practical skills consonant with rehabilitation or habilitation of individuals with disabilities; completes controlled assignments in the provision of rehabilitation services. Provides vocational counseling to a caseload of recipients with developmental disabilities and/or mental, physical disabilities and emotional disturbances; provides or refers recipient for tests, assessments, scheduling, evaluation; assists client with goals; submits treatment plan to higher level counselor or supervisor for evaluation and adjustment.

The requirements for a minimal passing grade are as follows:

Training and Experience: Requires a Master's degree with declared major in rehabilitation, counseling, guidance, psychology, or a closely related human services field such as deaf education or special education.

A higher grade may be obtained for this title if:

- 1) Required degree was earned within 5 years of the date graded; OR
- 2) Required degree was earned over 5 years from the date graded and applicant lists sufficient related experience demonstrating currency in the field.

Experience cannot be substituted for the required related Master's degree

Following are some examples of unrelated Master's degrees which are not acceptable: education (general or ed. admin); corrections; criminal justice; business/public/personnel administration; social/political/physical sciences; economics; finance; philosophy, nursing, hearing & speech, sociology, public health/health, therapy, vocational technical education/evaluation, social work, audiology, speech pathology, etc.

Note: An unrelated Master's degree would be acceptable if the candidate has current Certified Rehabilitation Counselor (CRC) certification from the Commission on Rehabilitation Counselor Certification (CRCC), 1835 Rohlwing Road, Suite E, Rolling Meadows, Illinois 60008. (847/394-2104).

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YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.

Send a completed application (CMS-100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

-----**AN EQUAL OPPORTUNITY EMPLOYER**-----

Tests and weights: Training and experience 100%.

Length of eligibility period: One year.

Option MC - Manual Communication Skills: At the time of the job interview, the eligible will be required to exhibit the ability to communicate effectively with the deaf by utilizing American Sign Language concepts and manual communication skills. Failure to exhibit these abilities will result in disqualification for this option.

Option SS - Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option PO – Slavic (Polish) Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Slavic (Polish) and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established (All options): Adams, Champaign (MC), Coles, Cook (MC) (PO) (SS), DeKalb (SS), DuPage (MC) (SS), Franklin (MC), Jackson, Jefferson, Kane (MC) (SS), Kankakee, Knox, Lake (SS), LaSalle, Macon, Madison, McLean, Morgan (MC), Peoria (SS), Richland, Rock Island (MC) (SS), St. Clair (SS), Saline, Sangamon (MC), Stephenson, Tazewell, Union, Vermilion (MC), Whiteside (SS), Will (SS), Winnebago (MC).

(SS) Indicates Spanish Speaking Option is also established in that county.

(MC) Indicates Manual Communication Option is also established in that county.

(PO) Indicates Slavic (Polish) Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.